

TAMIL NADU GENERATION AND DISTRIBUTION CORPORATION LTD.
(Abstract)

Electricity – Mandatory Online filing of application for shifting of HT/LT services and Shifting of lines /structures/equipments for LT/HT under Deposit Contribution Works (DCW) through TANGEDCO Web Portal – Guide lines communicated for implementation in the State of Tamil Nadu- Reg.

TECHNICAL BRANCH

(Per) (CMD) TANGEDCO Proceedings No:191

Dated : 04.09.2023.

Aavani :

SobakiruthuVarudam

ThiruvalluvarAandu : 2054.

Ref: (1) Per (CMD) TANGEDCO Proceedings No. 362 dated 04-08-2016.

(2) Note approved by CMD/TANGEDCO on 24.08.2023.

The CMD/TANGEDCO has approved implementation of filing Online application for shifting of meter and Service Connection in HT/LT and Shifting of lines/ structures/ equipments for LT/HT under Deposit Contribution Works (DCW) through TANGEDCO Web Portal and to automate the processing of applications for shifting of HT/LT electrical utilities by the TANGEDCO or by other Government Departments under the direct supervision of TANGEDCO with all functionalities right from receipt of application including payment of necessary fee.

1. As per the TNERC's Regulation 5(6) of the TNE Supply Code and Regulation 37 of TNE Distribution Code, the cost of shifting of HT/LT services and shifting of lines /structures/equipments under Deposit Contribution Works for LT/HT shall be borne by the consumer/applicant. The consumer shall pay the estimate cost of shifting in advance in full. The shifting work will be taken up by TANGEDCO, only after the payment is made in full.
2. In special cases such as road widening works, infrastructure works, etc. carried out by the Government organizations, the shifting of TANGEDCO utilities would be undertaken by Government Organizations such as NHAI, National Highways, CMRL, TNRDC, TNRIDC etc., under the direct supervision of the TANGEDCO by payment of necessary establishment and supervision charges.
3. The guidelines are depicted as below:
 - i. Nature of work to be selected: DCW.
 - ii. Categorization of works:

- tnebes.org
- (i) Shifting of meter and Service Connection in LT/HT:
 - (ii) (a) Shifting of lines /structures/equipments under Deposit Contribution Works for LT/HT by TANGEDCO.
(b) Shifting of lines /structures/equipments under Deposit Contribution Works for LT/HT by State/Central Government undertakings.
 - iii. Details to be entered for processing the application:
 - Nature of work:
 - Name of the applicant:
 - Permanent Address:
 - Name of District:
 - Mobile number:
 - Identification Proof (Aadhar card):
 - Email Id:
 - iv. Documents to be uploaded:
 - (i) Shifting of meter and Service Connection in LT/HT:
 - Meter card/ Service Connection Number
 - Ownership proof
 - Undertaking to pay the necessary estimate charges for the works under DCW.
 - (ii) (a) Shifting of lines /structures/equipments under Deposit Contribution Works (DCW) for LT/HT by TANGEDCO:
 - Sketch showing the location of shifting electrical utilities
 - Undertaking to pay the necessary estimate charges for the works under DCW.
 - (b) Shifting of lines /structures/equipments under Deposit Contribution Works (DCW) for LT/HT by State/Central Government undertakings:
 - Application should be filed only by the applicant and not by the contractor.
 - G.O /Resolution for the works to be carried out.
 - Sketch showing the location of shifting electrical utilities.
 - Undertaking to carry out the works under self execution on payment of necessary Establishment and Supervision charges.
 - v. Undertaking shall be furnished by the applicant in a Rs.80/- non-judicial stamp paper.
 - vi. On entering the above said details and uploading the documents along with the undertaking, an OTP message shall be sent to the mobile number entered by the applicant for verification and further processing of application.

- vii. On submission of the application, 'Acknowledgement Form' would be generated along with the 'Application Reference Number'. Web links to print the submitted application form and acknowledgement form shall be provided in the portal.
- viii. Subsequent to the submission of the application, the registration charges shall be paid by the applicant immediately through the TANGEDCO URL given in the 'Acknowledgement Form'.
- ix. On receipt of the soft copies of application and on payment of necessary registration charges, the DCW application will be registered and listed in the online portal for taking further action by the concerned Section Officer.
- x. On registration of the application, the date of inspection shall be entered in the online portal by the concerned Section Officer. Joint inspection of the site shall be made with the applicant/ State/Central Government Organisations in order to avoid revision in DCW estimate and to sanction the estimate in time.
- xi. In case of any discrepancies, the same shall be entered in the portal by the concerned Section Officer and informed to the applicant through on line portal and by E-Mail/ SMS.
- xii. The defects are to be rectified within 7 days from the date of intimation and uploaded in the portal failing which the application is liable for cancellation.
- xiii. The communicated along with the model estimate communicated vide Memo. No. CE/Comml/EE3/AEE1/F. Instruction/D.39/15 dt. 28.02.2015 based on the amendment issued to Regulation 5(6) of the TNE Supply Code and Regulation 37 of TNE Distribution Code by TNERC
- xiv. The following time schedule prescribed in the TNERC - DSOP Regulations (7) for completing these works shall be followed:
 - a. Shifting of meter / service : 25 days
 - b. Shifting of LT/HT lines : 60 days
 - c. Shifting of Transformer structure : 90 days
- xv. Once the estimate is sanctioned, the Section Officer concerned shall issue demand notice to the applicant to pay the estimate charges in advance in full through E-Mail/SMS with web link within 15 days on receipt of E-Mail/SMS.
- xvi. In case if the applicant do not pay the amount within the prescribed 15 days notice period, the application will be liable for cancellation with due intimation to the applicant.

- xvii. In exceptional / deserving cases, permission may be granted by the respective Superintending Engineer/EDCs beyond the prescribed time schedule of fifteen days for a further period of 30 days for remittance of charges by the consumer.
- xviii. On payment of estimate charges, the work shall be taken up for execution by the concerned Section Officer in case the works are to be carried out by TANGEDCO and by State/Central Government (or) by other agencies in case of self execution. It may be ensured that any arrears pertaining to the consumer/applicant or their sister concerns shall be collected before taking up the works.
- xix. After completion of the work, a revised estimate shall be prepared with a copy to the consumer/applicant based on the actual cost of the materials, loading, unloading, and transport and erection charges. If the original estimate is more than the revised estimate, the balance shall be refunded to the consumer/applicant within 3 months. If the original estimate is less than the revised estimate, the difference shall be collected from the consumer/applicant.
5. The above procedure for mandatory online filing for Shifting of meter and Service Connection in LT/HT and Shifting of lines /structures/equipments for LT/HT under Deposit Contribution Works (DCW) through TANGEDCO Web Portal should be implemented in the State of Tamil Nadu with effect from 01.10.2023.

(BY ORDER OF THE CHAIRMAN CUM MANAGING DIRECTOR)

Sd/-04.09.2023.

(Er.R.Mannivannan)
DIRECTOR/DISTRIBUTION

To

All the Chief Engineers/ Distribution.

Copy to all the Superintending Engineers/EDCs.

Copy to the Chief Engineer/IT & RAPDRP.

Copy to the Chief Financial Controller/Revenue

Copy to the CIAO/Chennai – 2

Copy to the Superintending Engineer/Enforcement/Chennai – 2

Copy to the Legal Advisor/Chennai – 2

Copy to the Executive Assistant to CMD/TANGEDCO

Copy to the Executive Assistant to Director (Distribution)

Copy to B.P. Section/Adm. Branch for publishing in TANGEDCO Gazette.

Copy to Stock file.